

Roberta Jordan
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Objective

Reliable and mature high school senior seeking a part-time retail sales position with a youth-oriented clothing environment to gain experience and insight into the fashion industry for a future career in fashion and design.

Work Experience

Country Club Summer 2003 and 2004 Lifeguard

- Monitored swimming areas for rule violations and drowning victims.
- Assisted in maintaining pool facilities and recreation areas surrounding pool areas.
- Supervised entertainment activities sponsored by country club.
- Worked assigned shifts at check-in and concession stand.
- Attended training courses and maintained CPR certification.
- Taught summer swimming classes.

Volunteer Work

Big Brothers/Big Sisters 2003 - 2004

- Assisted with and participated in group activities and field trips.
- Monitored youth during activities.
- Tutored ages 8-13 and assisted with homework assignments.

School Organizations

National Honor Society 2003, 2004

Pep Squad 2002 and 2003 Decorations Committee Chair — 2003

Latin Club 2002 - 2004 Secretary — 2002 Vice President — 2004

Senior Student Council Representative 2004 Secretary — 2004

Education

City High School
2002 - 2005
May 2005 Graduation